



## **Notice of Annual General Meeting**

Notice is hereby given that the FIFTY SIXTH ANNUAL GENERAL MEETING of Nova Mutual Limited will be held on Friday, 6 November, 2020 at 3 pm.

During these unprecedented times with COVID-19, we want to reassure you that the entire team at the Bank is doing all we can to support our members.

In the interest of your health and wellbeing, this year the Annual General Meeting (AGM) will be held Online. This will help to ensure the safety of all members and enable you to participate, no matter where you are in Australia.

This new AGM format is in line with the regulator, ASIC's advice that most AGMs this year should be held using online conferencing technology (webcast) due to social distancing requirements.

### **1. Agenda**

#### **1.1 Welcome members and guests**

#### **1.2 Apologies**

#### **1.3 Chairman's address**

#### **1.4 General Manager's Report**

#### **1.5 Confirmation of the minutes of the general meeting held on Friday 25<sup>th</sup> October 2019**

#### **1.6 Jodie Thomas Northcorp Accountants report**

#### **1.7 General business**

**(a) To receive the Annual Financial Report, Directors' Report and Auditor's Report of the Mutual for the year ended 30 June 2020**

**(b) Re-election of directors**

**(c) Set directors' remuneration**

#### **1.8 Meeting Close**

**[Click here to attend the meeting -online ZOOM webinar. Use any device with internet access](#)**

Follow the screen instructions to join the ZOOM meeting.

Staff will be available on 49 261 428 30 minutes prior to the meeting to assist if you have any difficulties joining the meeting.

#### **2019/20 Annual Report**

The 2019/20 Annual Report is available for viewing on our website **<https://novaalliancebank.com.au/wp-content/uploads/2020/10/Financialstatement.pdf>**



Nova Mutual Limited

The next annual general meeting (AGM) of Nova Mutual Limited (the Mutual) will be held on Friday 6<sup>th</sup> November at 3.00 pm  
The Meeting will be held online due to COVID meeting restrictions online.

## 1. Resolutions

### 1.1 Ordinary resolutions

Note: resolutions arising from the ordinary business of the AGM require a simple majority of members attending or represented by proxy and entitled to vote to approve each matter. The following matters represent items of ordinary business and are presented as ordinary resolutions.

Resolutions 1,2 and 3 – re-election of directors

To consider, and if thought fit, to approve the following resolutions as Ordinary Resolutions

- (1) That Karen Keegan be re-elected as a director in accordance with the Corporations Act and the Constitution.
- (2) That Rosalie Taggart be re-elected as a director in accordance with the Corporations Act and the Constitution.
- (3) That Nicholas Bell be re-elected as a director in accordance with the Corporations Act and the Constitution.

### Resolution 4 – Directors Remuneration

To consider and if thought fit, pass the following resolution as an ordinary resolution:  
That the Board of Directors of Nova Mutual Limited is paid a total combined remuneration of \$46,756 per annum in aggregate and that such payment is made in accordance with Division 15 of Nova Mutual Limited's Constitution.

By order of the Board.

David Franklin, Secretary

## 5. Important information

5.1 Proxies: If you are unable to attend the AGM, you may appoint a proxy on your behalf. To do this, you must fill out the Appointment of Proxy Form that accompanies this Guidance material.

(a) A member entitled to attend and vote at the Meeting may appoint a proxy, who need not necessarily be a member of the Company. Where a member is entitled to cast 2 or more votes, that member may appoint 2 or more proxies and, where a poll is required or called, may specify the proportion or number of votes each proxy is appointed to exercise.

(b) Proxy forms are available on Nova's website at [Novaalliancebank.com.au](http://Novaalliancebank.com.au)

(c) To vote by proxy, please complete and sign the proxy form and mail or deliver it

by:

(i) posting it to:

Nova Mutual Limited

P O Box 789,

Newcastle NSW

2300

(ii) faxing it to the Company's registered office on (02) 4929 4751; or emailing it to [info@novaalliancebank.com.au](mailto:info@novaalliancebank.com.au).

(d) To be effective and valid, proxy forms must be received by the Company by no later than 48 hours prior to General Meeting.